



**FIRST FIRE PROTECTION DISTRICT OF ANTIOCH TOWNSHIP  
(Admin Bldg.) 438 Orchard Street, Antioch, IL. 60020**

**December 11, 2024**

**CALL TO ORDER**

The regular meeting of the Board of Trustees was called to order by Trustee Dvorak at 5:00 P.M. 438 Orchard Street, Antioch, IL.

**ATTENDANCE**

The Following Trustees were present, Trustee Dvorak, Trustee Ruth, Trustee Dalgaard, Trustee Ebert, Trustee Liebert Via Zoom, Chief Cokefair, Admin Assistants Kikos and Goldberg.  
Absent: Attorney Flaherty

**PUBLIC COMMENT**

None

**MINUTES**

Trustee Dvorak presented the District Minutes of November 13, 2024. Trustee Ebert motioned, second Trustee Dalgaard, to approve the District Minutes of November 13, 2024, as presented.

On roll call the vote was:

**YES:** Dvorak, Ruth, Dalgaard, Ebert, Liebert

**NO: 0**

**THE MOTION CARRIED**

**TREASURERS REPORT**

The Treasurer report was presented by Trustee Ebert. Authorization was given by Trustee Ebert and Trustee Dvorak on recommendation of Chief Cokefair to transfer of 1,000,000.000 from Sawyer Falduto Operational Account to the Corporate Fund Money Market Account #016624-05; to cover end of year accounts payable. A motion was made by Trustee Dalgaard, second Trustee Ruth to approve the December 11, 2024, Treasurer's Report as presented.

On roll call the vote was:

**YES:** Dvorak, Ruth, Dalgaard, Liebert, Ebert

**NO: 0**

**THE MOTION CARRIED**

**AUTHORIZE PAYMENT**

A motion was made by Trustee Dalgaard, second Trustee Ruth to approve the district bills December 11, 2024, in the amount of \$991,010.39 for the First Fire Protection District A/P \$77,615.29 debited from the 403 accounts for payroll/tax liabilities for a total of \$1,068,625.68 as presented. Trustee Dalgaard noticed a payment which was entered in twice (-\$150.00), corrected bills list amount is 990,860.39, will not change transfer of funds that needs to be made.

On roll call the vote was:

**YES:** Trustee Dvorak, Ruth, Dalgaard, Ebert, Liebert

**NO: 0**

**THE MOTION CARRIED**

**TRANSFER FUNDS**

Note December minutes will show the transfer of funds approved at the November meeting for November 13, 2024, regarding Transfer of funds from the corporate Fund Money Market Account #016624-05 to the checking account #5105015431 at Heartland Bank in the amount of \$250,000 to cover payment of account payables for November 13, 2024, and \$700,000.00 for December A/P.

A motion was made by Trustee Dalgaard, seconded by Trustee Ruth, to approve the \$250,000 transfer of funds from November 13, 2024, and the \$700,000 for the December 11, 2024, meeting as presented.

On roll call the vote was:

**YES:** Dvorak, Ruth, Dalgaard, Ebert, Liebert

**NO:** 0

**THE MOTION CARRIED**

**COMMITTEE REPORT**

None

**ATTORNEYS REPORT**

None

**CHIEF COKEFAIR**

**Discussion Items**

Battalion Chief Dushane – celebrated 24 years of service

One resignation – went to Wauconda

Construction Project - Update on Station renovations – our expenditures are right in line with where we need to be. Working on the elevator issue, meeting with them on Monday, Camosy believes they can make it work with the elevator company. Settling in on the Northside of the building, blinds are in. South side is currently being demoed about 75 percent done; Station 3 won't be starting until February. Budget-wise, sitting where we need to be, no overages. Final Payment for station 2 will be paid January 1<sup>st</sup>, still need to work on punch list in Spring. Bed Frames will be coming Monday.

Deep Lake Rd Project 2025-2026 Update - is still on hold

Lake Com Update - moving along, still on target to open

April/May, working group approved Kildeer to come on board, biggest concern Tornado sirens, different sirens within each municipality. The Chief wants to keep the village and township of Antioch Sirens together. The Chief will be going to Lake comm in January to speak.

Audit update - keep delaying, Chief sent email and said he wants a face-to-face meeting. What they're seeing is different than what we are seeing, they are adjusting in our QuickBooks that we are unaware of. \$200,000 discrepancy thought it was located. Face to face is needed to get it resolved. The Chief is trying to get a date locked in.

2025 Election – everyone that is up for reelection, is registered with the county and is running unopposed.



## Antioch Fire Department and the First Fire Protection District of Antioch Township

### Inter-Departmental Memorandum

To: Trustees of the First Fire Protection District of Antioch Township  
From: Jon Cokefair, Fire Chief  
Date: Friday, December 06, 2024  
Re: Fire Chief's monthly status and information report

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#### PERSONNEL Items of interest

**New Paramedics:** FF/PM Hannah Lange

- **Certifications:** Jackson Holden passed FAE State Exam,  
- FF/PM Ben Fooden passed Fire Investigator

#### November Anniversaries

B/C Joe DuShane – 24 years  
FF/EMT Aubryn Corey – 6 years  
FF/PM Todd Dombrowski – 6 years  
FF/PM Blake Radtke – 4 years  
FF/PM Noah Adams -2 years  
FF/EMT Wayne DeLoncker – 2 years  
FF/EMT Kenzi Ketterhagen – 2 years  
FF/EMT Logan Jozefiak – 2 years  
FF/EMT Kylie Wilson – 2 years

#### Support Services Anniversaries

None

#### New Hires-

Working through the Hiring Process

#### New Hire Support Services

None

#### Resignations

FF/ EMT Max Romberger Wauconda Fire

#### Leave of Absence

None

#### Return to Duty

None

#### Moved to Support Services

None

## Facilities

### **Station 1**

We have moved into the North side! There are still a few things that still need to be delivered and a small punch list for Camosy to finish up.

Should start the demo for phase 2 either this week or next.

### **Station 2**

Crews are finally moved into the station! The garage door company will be out shortly to finish the limit switches on the barn doors.

### **Station 3**

Construction schedule is being adjusted (February start date)

### Station Renovation

We continue to meet with FGM and Camosy Construction. This meeting is with the site superintendent and the project coordinator.

Proposed Schedule:

Station 1 Phase 2 Completion in April 2025

Station 3 Start after February 2025

### Estimates

November 2024 - \$350,000

Waiting from Camosy on December through April

Furniture Waiting on Bed Frames

Refrigerator Appliances coming December 27th

## Construction Expenditures to date:

<u>Company</u>	<u>Expenditure Total</u>
Camosy	\$ 6,393,224.00
Re Allen	\$ 7,700.00
FGM	\$ 940,742.94
Storage Facility	\$ 39,975.00
Office Facility	\$ 26,000.00
ABT	\$ 80,284.86
Warehouse Direct	\$ 72,539.56
Feathershark	\$ 47,151.99
Station Alerting	\$ 36,034.06
Fees	\$ 3,652.00
<b>Total</b>	<b>\$ 7,647,304.41</b>

## Vehicle Information

2140	New head lights
2142	Added anti freeze
2149	Heater pump for the rear replace
2123	2 new batteries          Cummins repair fuel filter
2172	Fixed a leak
2173/80	PM service
2197	PM service
2194/100	PM service

### Monthly Mileage

	October	Nov	Monthly Total
2140	135,037	135,591	554
2141	84,896	86,604	1,708
2142	13,327	16,126	2,799
2149	185,774	187,335	1,561
2121	12,768	13,273	505
2123	41,845	42,233	388
2125	79,664	80,260	596
2126		3,490	3,490
2163	25,848	26,005	157
2131	20,029	20,319	290

## Training

The Training Division worked on a new layout of training to meet the needs of OFSM and OSHA requirements in quarterly layout. The quarterly layout was rolled out at the end of January, giving members the ability to see their progress and know what training documents / activities need to be recorded and mimicked by Fire manager.

### Training Hours-

November- 1,228

2024- 17,415

### Notable Training / Event

- Prep Training House for December Trainings
- Life Net Airway class all three shifts
- S.P.A.

### Daily / Weekly Training

- Back to basics with both EMS and Fire training
  - o Brush Fire Hazards
  - o Burns / Wound Care
  - o Airway with Life Net
  - o Severe Weather emergencies
  - o Condell EMS

## Next Month:

- Training House
  - o Fire Ground Operations from Crawl Phase through Run Phase

## EMS Training

- Condell CE: Strokes
- FF/PM L. Meltzer and FF/PM Schenk are working on Check-It forms and ensuring that the ambulance equipment is properly aligned with Condell and IDPH requirements.
- 28 PARAMEDICS/ 42 EMT'S (4 PARAMEDIC STUDENTS)
  - FULL ARRESTS/DOA @ 6 - ROSC obtained on 2 patients

## Freedom Of Information Act Requests

	<u>EMS</u>	<u>FIRE</u>
November	6	1
2024	36	38

## Fire Prevention

34- Inspections  
12- Re inspections 8 Complied

Final Fire And Life safety	Consume
Final Fire	KIA
Final Fire	Station 1 Phase 1

Pump Test-	330 North Ave
Hydro Test-	26324 W. Prospect

Investigate Fatal Fire—43 Rosewood-Hawthorne Woods  
Investigate Spa Pump Fire-Antioch Hotel and Suites  
Investigate Structure Fire-40154 Lakeview-Antioch

Fire Evacuation Drill- A Childs Place

Met with owner of new Banquet Hall advising that they must install a Fire Alarm System

Place Station 1 Fire Alarm System in Service for full fire alarm only no dispatch on trouble alarms

Thoughts from Inspector McDaniel:

I think we should have an ordinance that requires a Fire Detection and Alarm System in all Commercial, Retail, Industrial, Institutional, and multi family structures that have a common area. This should be regardless of square footage and regardless of sprinklered or not. Sprinklers save property, Fire Alarms save lives.



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# November



## Incident Type Report (Summary) Fire

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
<b>Incident Type Category (FD1.21): 1 - Fire</b>						
100 - Fire, other	1	0.33%				
111 - Building fire	3	0.98%	30,000.00	10,000.00	40,000.00	100.00%
113 - Cooking fire, confined to container	2	0.66%	0.00	0.00	0.00	0.00%
151 - Outside rubbish, trash or waste fire	1	0.33%	0.00	0.00	0.00	0.00%
<b>Total: 7</b>		<b>Total: 2.30%</b>	<b>Total: 30,000.00</b>	<b>Total: 10,000.00</b>	<b>Total: 40,000.00</b>	<b>Total: 100.00%</b>
<b>Incident Type Category (FD1.21): 3 - Rescue &amp; Emergency Medical Service Incident</b>						
300 - Rescue, EMS incident, other	2	0.66%				
321 - EMS call	186	60.98%	0.00	0.00	0.00	0.00%
322 - Motor vehicle accident with injuries	10	3.28%				
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.33%				
324 - Motor vehicle accident with no injuries	2	0.66%				
361 - Rescue or EMS standby	1	0.33%				
<b>Total: 202</b>		<b>Total: 68.23%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)</b>						
412 - Gas leak (natural gas or LPG)	4	1.31%				
444 - Power line down	4	1.31%				
<b>Total: 8</b>		<b>Total: 2.62%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 5 - Service Call</b>						
500 - Service call, other	2	0.66%				
511 - Lock-out	2	0.66%				
552 - Police matter	2	0.66%				
583 - Public service	1	0.33%				
571 - Cover assignment, standby, moveup	9	2.95%				
<b>Total: 16</b>		<b>Total: 5.25%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 6 - Good Intent Call</b>						
600 - Good intent call, other	1	0.33%				
611 - Dispatched and cancelled en route	12	3.93%				
621E - Test Call/Call Created in Error	1	0.33%				
622 - No incident found on arrival at dispatch address	1	0.33%				
651 - Smoke scare, odor of smoke	3	0.98%				
<b>Total: 18</b>		<b>Total: 6.90%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Incident Type Category (FD1.21): 7 - False Alarm &amp; False Call</b>						
700 - False alarm or false call, other	3	0.98%				
731 - Sprinkler activation due to malfunction	1	0.33%				
733 - Smoke detector activation due to malfunction	3	0.98%				
735 - Alarm system sounded due to malfunction	5	1.64%				
736 - CO detector activation due to malfunction	3	0.98%				
740 - Unintentional transmission of alarm, other	1	0.33%				
741 - Sprinkler activation, no fire - unintentional	1	0.33%				
743 - Smoke detector activation, no fire - unintentional	4	1.31%	0.00	0.00	0.00	0.00%
744 - Detector activation, no fire - unintentional	6	1.97%				
745 - Alarm system activation, no fire - unintentional	23	7.54%				
746 - Carbon monoxide detector activation, no CO	4	1.31%				
<b>Total: 54</b>		<b>Total: 17.70%</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00</b>	<b>Total: 0.00%</b>
<b>Total: 305</b>		<b>Total: 100.00%</b>	<b>Total: 30,000.00</b>	<b>Total: 10,000.00</b>	<b>Total: 40,000.00</b>	<b>Total: 100.00%</b>

**FIRE Calls 103 EMS Calls 202 PCR's Written 197**

### Structure Fires –

**11/13/24 40154 Lakeview** – Antioch Fire units received a call reporting a structure fire, with dispatch relaying that smoke was visible from the residence and that the fire was possibly electrical in origin. Engine 213 was the first unit to arrive on scene. Upon arrival, Engine 213 reported smoke showing from the Alpha side of the structure. The officer of Engine 213 took mobile command and confirmed that Engine 213 would be deploying a hoseline for fire attack. The officer then conducted a 360-degree survey of the building, which revealed no signs of fire on the other sides of the structure. However, the officer observed that smoke was localized to the bedroom in the Alpha-Bravo (A-B) corner.



November



NFIRS Run Data Report - Day of Week

Day of Week	Number of Incidents
01 - Sunday	27
02 - Monday	44
03 - Tuesday	36
04 - Wednesday	41
05 - Thursday	51
06 - Friday	45
07 - Saturday	61
<b>Total:</b>	<b>305</b>

**Action Items**

None

**Discussion Items**

- Construction Project Update-
- Deep Lake Rd Project 2025-2026 Update
- Lake Com Update
- Audit update
- 2025 Election
- Firefighter Swearing in.

Please contact me with any questions or concerns.

Respectfully Submitted  
Jon Cokefair  
Fire Chief

The new App Chief is working on will be able to open the door that you are in front of, amongst other things and explain how to download it. All the cameras are up and running.

Firefighter Swearing in - Swearing in immediately after meeting (13 in all). In the future they will be sworn in after passing the academy at a district meeting.

<u>TRUSTEE DVORAK</u>	None
<u>TRUSTEE RUTH</u>	None
<u>TRUSTEE DALGAARD</u>	None
<u>TRUSTEE EBERT</u>	None
<u>TRUSTEE LIEBERT</u>	None

NEW BUSINESS

Trustee Dvorak wanted more information on an ordinance for fire detection and alarm systems, that was brought to his attention by the inspector – A discussion ensued.

Had a fire at Ash Pallet, Chief explained what happened and their response.

Trustee Dalgaard suggested Christmas gifts for the firefighters for next year. A Discussion ensued.

OLD BUSINESS

None

PUBLIC COMMENT

None

EXECUTIVE SESSION

None

ADJOURN

Trustee Ebert made a motion, second by Trustee Dalgaard, to adjourn the meeting at 5:25 pm as presented.

On roll call the vote was:

**YES:** Dvorak, Ruth, Dalgaard, Liebert, Ebert

**NO: 0**

**THE MOTION CARRIED**

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Timothy Ruth, Secretary

**FIRST FIRE PROTECTION DISTRICT.  
TREASURER'S REPORT  
January 2024-2025 Meeting  
December Statements**

**CORPORATE ACCOUNT**

General Checking Account # 5105015431	<b>342,958.39</b>
December Interest 1.76%	641.73
<b>Beginning Balance:</b>	
Checks Not Cleared CK# 329- \$320.00, CK# 431- \$55.00, CK#11367- \$150.00, CK#113666 - \$210.00, Ck# 471- \$2,000, CK# 409 - 1854.50, CK# 447 - \$5123.24	9,712.74
Disbursements: December 2024 A/P Corporate Account	(736,425.32)
Receipts: Transferred from 405 Account to Checking December A/P 2024	700,000.00
<b>Total</b>	<b>307,174.80</b>

**PAYROLL ACCOUNT**

<b>Beginning Balance</b>	<b>7,802.00</b>
General Payroll Account # 61000054-2	
<b>Receipts:</b> Transfer to Payroll Checking acct. December 6, 2024	75,000.00
<b>Receipts:</b> Transfer to Payroll Checking acct. December 20, 2024	80,000.00
<b>Receipts:</b> Transfer to Payroll Checking acct. December 30, 2024	75,000.00
<b>Disbursements:</b>	
<b>Disbursement: IMRF November</b>	(1,755.29)
Disbursements: Direct Deposit December 6, 2024	(53,141.89)
Disbursements: Payroll Tax December 6, 2024	(20,176.79)
Disbursements: Howard Simon Fee December 6, 2024	(846.80)
Disbursement: Chief Insurance December 6, 2024	(250.00)
Disbursements: Pension Fund December 6, 2024	(404.29)
Disbursement: 457 Plan December 6, 2024	(696.40)
Disbursements: Direct Deposit December 20, 2024	(52,653.95)
Disbursements: Tax Deposit December 20, 2024	(20,095.13)
Disbursement: Howard Simon Fees December 20, 2024	(49.79)
Disbursement: Chief Insurance Direct Deposit December 20, 2024	(250.00)
Disbursement: Cook Pension Fund December 20, 2024	(404.29)
Disbursement: 457 Plan December 20, 2024	(313.34)
Disbursements: Direct Deposit December 31, 2024 For January 3rd Payroll	(54,171.16)
Disbursements: Payroll Tax December 31, 2024 for January 3rd payroll	(20,239.12)
Disbursements: Howard Simon Fee December 31, 2024 for January 3rd Payroll	(997.16)
Disbursement: Chief Insurance December 31, 2024 for January 3rd Payroll	(250.00)
Disbursements: Pension Fund December 31, 2024 January 3rd payroll	(404.29)
Disbursement: 457 Plan December 31, 2024 January 3rd payroll	(435.49)
<b>Ending Balance:</b>	<b>10,266.82</b>

**HEARTLAND BANK**

Money Market Account # 01662405 interest 4.15%	
<b>Beginning Balance:</b>	<b>792,459.03</b>
<b>Receipts: December 2024-2025</b>	
Heartland Bank December Interest	3,466.37
CPR - Cash	45.00
Fire Inspection CK# 1070, 12442355.3629914751	150.00
Fire Inspection CK# 2051, 3725, 3118187, 2814, 3407, 11318, 1197	350.00
Fire Inspection CK# 608923, 2610	100.00
Illinois Public Risk Fund Safety Grant CK# 26073	11,662.00
MIH Reimbursement INV 2024-295, 2024-308, 2024-272, CK# 33780	6,946.38
Misc Deposit - Fencd CK# 3608	200.00
Misc Deposit - Duha CK #6710	365.00
Metro Billing Recapture Dept. Veterans Affairs Dec. 10th and 11th	2,712.37
Metro Billing Recapture Dept Veterans Affairs Dec. 17th	2,521.00
Northwest Lake County Rehab Payment CK# 2975	871.35
Paramedic Billing Reimbursement	812.96
Replacement Tax / PTAB/ CE Recapture Misc Treasury Deposit	543.95
Property Tax Fire Tax Year 2023	30,948.52
Property Tax EMS Tax Year 2023	30,902.04
Social Security Tax Year 2023	980.44
Sawyer Falduto Transfer from Operation Account To Heartland	1,000,000.00
Tower Lease AT & T February CK# 3000163937	1,361.25
Tower Lease T-Mobile December (payment for Sept, Oct, Nov.) CK #7567	3,421.96
<b>Total</b>	<b>1,890,819.62</b>

**HEARTLAND BANK**

Disbursements 405 Account: December 11, 2024 A/P	(700,000.00)
Disbursements 405 Account: December 6, 2024 Payroll	(75,000.00)
Disbursements 405 Account: December 20, 2024 Payroll	(80,000.00)
Disbursements 405 Account: Humana Payment	(456.57)
Disbursements 405 Account: January 3, 2025 Payroll (transferred 12/30/2024)	(75,000.00)
<b>Ending Balance:</b>	<b>960,363.05</b>



<b>HINSDALE BANK &amp; TRUST MAX SAFE ACCOUNT</b>	<b>349,217.48</b>
Ambulance Billing	
Metro December Payment Invoice	(250,239.99)
Deposit and Credits December 2024	145,303.42
Ending Balance:	<u><u>244,280.91</u></u>

**Sawyer Falduto Asset Management**

CUSIP: 61690DGZ5		
C.Schwab Vehicle Reserve #6495-2731	Beginning Value	460,723.93
	Change in Value of Investments December	7,160.79
	<b>Total</b>	<u><u>467,884.72</u></u>

C.Schwab Operational Reserve #3738-0941	Beginning Value	4,847,108.61
Monies Transferred from Operational Reserve to Heartland 405 end of year bills		(1,000,000.00)
	Change in Value of Investments December	14,083.86
	Market Depreciation	(110.80)
	<b>Total</b>	<u><u>3,861,081.67</u></u>

C.Schwab Non Vehicle Reserve #5482-0712	Beginning Value	104,899.59
	Change in Value of Investments December	369.72
	Market Appreciation	92.66
	<b>Total</b>	<u><u>105,361.97</u></u>

Ending Balance All C. Schwab Accounts:	<b>Total</b>	<u><u>4,434,328.36</u></u>
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**BERNARDI SECURITIES ASSET BOND FUNDS**

Various Investments & Maturities #6BR-170796	3,198,449.65
Interest December Dividends and Other Income	11,681.52
Payouts: FGMArchitects wire transfer B1Q8151C004807 December 18, 2024	-9,698.38
Wire Transfer to FGMA	-20.00
Payouts: FGMArchitects wire transfer December 31, 2024 invoice 22-3534.02-18 B1Q8153C008056	-9,698.38
Wire Transfer to FGMA	-20.00
Payouts: Digicom Station 2 Invoice 1523 ck # 999997	-14,151.97
<b>Total Bernardi Securities Bond Fund</b>	<u><u>3,176,542.44</u></u>

<b>Total Reserves w/o Bernardi Securities</b>	<b>Total</b>	<u><u>5,956,413.94</u></u>
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<b>Total All FFPD Funds</b>	<b>Total</b>	<u><u>9,132,956.38</u></u>
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 Chris Ebert, Treasurer

**DISTRICT BUDGET**

Total Budget for FY1 2024-2025	9,616,221.00
Total Expended as of January 8, 2025	6,076,903.63
Total Unexpended as of January 8, 2025	3,539,317.37