



FIRST FIRE PROTECTION DISTRICT OF ANTIOCH TOWNSHIP
(Admin Bldg.) 438 Orchard Street, Antioch, IL. 60020

July 10, 2024

CALL TO ORDER

The regular meeting of the Board of Trustees was called to order by Trustee Dvorak at 5:03 P.M. 438 Orchard Street, Antioch, IL.

ATTENDANCE

The Following Trustees were present, Trustee Dvorak, Trustee Ruth, Trustee Ebert, Trustee Dalgaard absent, Trustee Liebert (late), & Attorney Flaherty, Chief Cokefair, Office Mgr. Lori Kikos, Deputy Chief Cook and guests.

PUBLIC COMMENT

None

AMMEND AGENDA

A Motion was made by Trustee Ebert, Second Trustee Ruth to amend the agenda to move the swearing in after public comment as presented.

On roll call the vote was:

YES: Dvorak, Ruth, Liebert, Ebert, 1 absent

NO: 0

THE MOTION CARRIED

SWEARING IN

Swearing in of New Firefighters Tim Schenk / Angelina Innamorato/ Madison Willburn

On roll call the vote was:

YES: Dvorak, Ruth, Liebert, Ebert, 1 absent

NO: 0

THE MOTION CARRIED

MINUTES

Trustee Dvorak presented the District Minutes of June 11, 2024. Trustee Ebert motioned, second Trustee Liebert, to approve the District Minutes of June 11, 2024, as presented.

On roll call the vote was:

YES: Dvorak, Ruth, Liebert, Ebert, 1 absent

NO: 0

THE MOTION CARRIED

TREASURERS REPORT

The Treasurer report was presented by Trustee Ebert see attached. Trustee Ebert noted nothing to highlight, general business, monies transferred from state bank to Heartland. Tax revenue came in. A motion made by Trustee Ruth second Trustee Liebert to approve the July 10, 2024, treasurer's report as presented.

On roll call the vote was:

YES: Dvorak, Ruth, Ebert, Liebert, 1 absent

NO: 0

THE MOTION CARRIED

AUTHORIZE PAYMENT

Trustee Dvorak reviewed the bills list and asked if any comments or questions. A motion was made by Trustee Liebert second Trustee Ruth to approve the district bills of July 10, 2024 and transfer funds from the corporate Fund Money Market Account #016624-05 to the checking account #016624-01 at Heartland Bank to cover payment of account payables for July 10, 2024, as audited by the district board in the amount of \$358,703.78 for the First Fire Protection District A/P \$161,943.09 debited from the 403 accounts for payroll/tax liabilities for a total of \$520,646.87 as presented.

On roll call the vote was:

YES: Dvorak, Ruth, Liebert, Ebert, 1 absent

NO: 0

THE MOTION CARRIED

AUTHORIZE TRANSFER

A motion was made by Trustee Ruth second Trustee Liebert to transfer \$365,000 from the operating money market account to the checking account at Heartland bank for July 10, 2024, account payables, as presented.

On roll call the vote was:

YES: Dvorak, Ruth, Ebert, Liebert, 1 absent

NO: 0

THE MOTION CARRIED

COMMITTEE REPORT

None- Trustee Dalgaard just joined in via zoom.

ATTORNEYS REPORT

Attorney Flaherty noted two laws to help the fire protection districts in the Ambulance Fund, HB4359 authorizes District's to accumulate funds in the Ambulance Fund, as opposed to only the Corporate Fund. SB2879 changes the bidding threshold for non-labor (including supplies and materials) from 20,000 to 50,000. Both bills passed and were sent to the Governor.

CHIEF COKEFAIR

review of attached Chief's Report.

Action Items

Discussion and Possible Action on the passing of the 2024-2025 Budget and Appropriation Ordinance 2024-2 Posting and Hearing. A motion was made by Trustee Dvorak second Trustee Ruth to accept Ordinance 2024-2 Budget and Appropriations for 2024-2025 as presented.

On roll call the vote was:

YES: Dvorak, Ruth, Ebert, Liebert, Dalgaard

NO: 0

THE MOTION CARRIED

Discussion and Possible Action on the selection of a Consulting Group to assist in the selection of a Fire Chief. A discussion ensued about who the trustees prefer. A motion was made by Trustee Dvorak, second Trustee Ebert to enlist the services of Illinois Fire Chiefs helping select a future fire chief as presented.

YES: Dvorak, Ruth, Ebert, Liebert, Dalgaard

NO: 0

THE MOTION CARRIED

Discussion and Possible Action on declaring 2199 a 2013 Chevrolet Tahoe surplus allowing the Fire Chief to sell at Auction. A motion was made by Trustee Ebert, second Trustee Ruth to declare vehicle 2199 the 2013 Chevrolet Tahoe as surplus allowing the chief to sell at auction as presented.

On roll call the vote was:

YES: Dvorak, Ruth, Ebert, Liebert, Dalgaard

NO: 0

THE MOTION CARRIED

CHIEF COKEFAIR

Discussion and Possible Action on Appointing a Primary and Alternate member of the First Fire Protection District Board for the LakeComm Member Board of Trustees. A discussion ensued regarding the board and who should be on it. A motion was made by Trustee Dvorak, second Trustee Ebert to have Chief Cokefair as Primary and Trustee Liebert on Ordinance 2024-003 as an alternate to is on the Lake Comm board of Trustees as presented.

On roll call the vote was:

YES: Dvorak, Ruth, Ebert, Liebert, Dalgaard

NO: 0

THE MOTION CARRIED

Discussion Items

Construction Project Update – Station 2 outbuilding is going strong, miracle method done in bathrooms, and all put back together. The transfer switch needed to be replaced for the generator as it went out during the storms. Station 1 painted ceilings, sewer hooked up, today flush of system and start tapping in. Transfer switch not in until September. Station 3 August will try to start on roof at station 3.

Deep Lake Road project is back on the table 2025-2026 budget for the county. We initially agreed to the easement to put the bike path on the district's easement. All agree should be no problem.

SAVE THE DATE: Illinois Fire Service Conference - September 15 - 18, 2024 in Peoria. We return to the Peoria Civic Center in partnership with IL Fire Chiefs Association. IFSC 2024 schedule presents 3 days of programming, 4 separate tracks, (Trustees, Leadership, EMS & Pension), Chief will send an email for confirmation on who will be attending.

Mobile Integrated Health finally went through by the state and operating procedures for it.

Posted Lori's position received 48 applications need to go through and look at. Through social media, and Illinois Fire Chiefs.

Sold as surplus, 2170 off the auction block \$10,300, Amkus tools \$850.

TRUSTEE DVORAK

None

TRUSTEE RUTH

NONE

TRUSTEE DALGAARD

NONE

TRUSTEE EBERT

NONE

TRUSTEE LIEBERT

Trustee Liebert asked if the board needed to discuss Diana Hortons' email. A discussion ensued and at Trustee Eberts request, asked for council from Attorney Flaherty. Shawn noted that it is always a good rule of thumb to follow chain of command or if you have question, please come to a board meeting.

NEW BUSINESS

NONE

OLD BUSINESS

NONE

PUBLIC COMMENT

NONE



**Antioch Fire Department and the
First Fire Protection District of Antioch Township**

Inter-Departmental Memorandum

To: Trustees of the First Fire Protection District of Antioch Township
From: Jon Cokefair, Fire Chief
Date: Friday, July 05, 2024
Re: Fire Chief's monthly status and information report

PERSONNEL Items of interest

New Paramedics: Dan Frank
Certifications: None

June Anniversaries

Admin Lori Kikos – 15 years
Lt Mike Kueber – 9 years
FF/EMT Ed Maluska – 9 years
FF/PM John Worklan – 9 years
Lt. Robert Burns – 8 years
FF James Steiskal – 7 years
EMT Olivia Corral – 2 years

Support Services Anniversaries

None

New Hires-

None

New Hire Support Services

None

Resignations

None

Leave of Absence

None

Return to Duty

None

Moved to Support Services

None

Facilities

Station 1

Daily Status sent out. Making great progress

Station 2

Crews are in the trailers and demos is done. The outbuilding is being built right now.

Station 3

A/C repaired

Station Renovation

We continue to meet with FGM and Camosy Construction. This meeting is with the site superintendent and the project coordinator.

Proposed Schedule:

Station 2 underway

Estimates

June 2024 - \$1,000,000

July 2024 - \$900,000

August 2024 - \$750,000

September 2024 - \$650,000

October 2024 - \$500,000

November 2024 - \$350,000

Continued to look at Furnishing possibilities.

No Disbursements in June

Construction Expenditures to date:

<u>Company</u>	<u>Expenditure Total</u>
Camosy	\$ 1,976,902.00
Re Allen	\$ 7,700.00
FGM	\$ 684,237.43
Storage Facility	\$ 39,975.00
Office Facility	\$ 26,000.00
Fees	\$ 3,652.00
Total	\$ 2,738,466.43

Vehicle Information

2149	Fixed the seats	
2125	Springs, A/C UNIT	
2131	Monthly inspection	Order new seat belts
2171	In service	
B-21/2191	Cap letters	<u>Added a plug for charging</u>

Monthly Mileage

	May	June	Monthly Total
2140	128,376	129944	1,568
2141	76,261	77,983	1,722
2142		2135	2,135
2147	155,188	OOS	OOS
2149	178,437	179161	724
2121	10,765	11,282	517
2123	39,851	40,182	331
2125	76,180	76,687	507
2126			Storage
2163	25,279	25,328	49
2131	18,248	18,559	311

Training

The Training Division worked on a new layout of training to meet the needs of OFSM and OSHA requirements in quarterly layout. The quarterly layout was rolled out at the end of January, giving members the ability to see their progress and know what training documents / activities need to be recorded and mimicked by Fire manager.

Training Hours-

June- 1793

2024- 9399 hours

Notable Trainings May

Call review boat accident

Daily / Weekly Training

- Back to basics with both EMS and Fire training
 - o Water supply
 - o Ladders
 - o Knots
 - o Ventilation
 - o Vehicle Operations
 - o Heat / Cold Emergencies
 - o Trauma

Fire Prevention

81 Inspections

Monthly Inspectors Meeting
Public Ed School Inspectors Class—Alsip

2 New Businesses
Silver Lining Therapy
Peanut Butter Pig

Blarney Island Inspection
Monthly Ash Pallet follow up with Tony RLBFD
Ansul Test- Peanut Butter Pig
Inspection of 7 Food Trucks
Final Fire Alarm Test- Peanut Butter Pig
Hydro Test- Hillcrest School
Fire Drill- A Childs Place
Fire Alarm Test- Ash Pallet 61 McMillan
Fire Alarm Test- Ash Pallet 710 Anita
Install Knox Box 23041 Lake Shore Drive

Steve McDaniel
Fire Inspector

Freedom Of Information Act Requests

	<u>EMS</u>	<u>FIRE</u>
June	5	1
2024	19	19

June

Incident Type Report (Summary) Fire

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
111 - Evolving fire	1	0.27%				
150 - Outside rubbish fire other	1	0.27%				
151 - Outside rubbish, trash or waste fire	3	0.82%				
Total:	5	1.36%	0.00	0.00	0.00	0.00%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
300 - Rescue, EMS incident other	3	0.82%				
311 - Medical assist, assist EMS crew	3	0.82%				
321 - EMS call	184	50.00%				
322 - Motor vehicle accident with injuries	9	2.45%				
323 - Motor vehicle/pedestrian accident (MVPed)	1	0.27%				
324 - Motor vehicle accident with no injuries	3	0.82%				
352 - Eviction of victim(s) from vehicle	1	0.27%				
Total:	204	56.43%	0.00	0.00	0.00	0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
412 - Gas leak (natural gas or LPG)	7	1.90%				
440 - Electrical wiring/equipment problem, other	1	0.27%				
444 - Power line down	26	7.07%				
Total:	34	9.24%	0.00	0.00	0.00	0.00%
Incident Type Category (FD1.21): 5 - Service Call						
500 - Service call other	14	3.80%				
511 - Lock-out	2	0.54%				
542 - Animal rescue	1	0.27%				
551 - Assist police or other governmental agency	1	0.27%				
571 - Cover assignment, standby, moveup	8	2.17%				
Total:	26	7.07%	0.00	0.00	0.00	0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
600 - Good intent call other	1	0.27%				
611 - Dispatched and cancelled en route	16	4.89%				
622 - No incident found on arrival at dispatch address	3	0.82%				
651 - Smoke scare, odor of smoke	2	0.54%				
Total:	24	6.52%	0.00	0.00	0.00	0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
700 - False alarm or false call other	2	0.54%				
730 - System malfunction other	1	0.27%				
733 - Smoke detector activation due to malfunction	2	0.54%				
735 - Alarm system sounded due to malfunction	20	5.43%				
743 - Smoke detector activation, no fire - unintentional	1	0.27%				
744 - Detector activation, no fire - unintentional	5	1.36%				
745 - Alarm system activation, no fire - unintentional	41	11.14%				
746 - Carbon monoxide detector activation, no CO	2	0.54%				
Total:	74	20.11%	0.00	0.00	0.00	0.00%
Incident Type Category (FD1.21): 9 - Special Incident Type						
911 - Citizen complaint	1	0.27%				
Total:	1	0.27%	0.00	0.00	0.00	0.00%
Total:	368	100.00%	0.00	0.00	0.00	0.00%

FIRE Calls 164 EMS Calls 204 PCR's Written 218

Structure Fires – 1 Mutual Aid to Round Lake

June

NFIRS Run Data Report - Day of Week

Day of Week	Number of Incidents
01 - Sunday	72
02 - Monday	41
03 - Tuesday	42
04 - Wednesday	38
05 - Thursday	47
06 - Friday	43
07 - Saturday	51
Total:	368

21 PARAMEDICS/ 39 EMT'S (12 PARAMEDIC STUDENTS)

CAR SEATS –?

CPR – ?

FULL ARRESTS/DOA

@ 5

Action Items

Discussion and Action on the 2024-2025 Budget and Appropriation Ordinance
posting and hearing on July 10, 2024 @ 5pm.

Discussion and Possible Action on the selection of a Consulting Group to assist in the
selection of a Fire Chief.

Discussion and Possible Action on declaring 2199-2013 Chevrolet Tahoe surplus allowing the
Fire Chief to sell at Auction.

Swearing in of New Firefighters Tim Schenk / Angelina Innamorato/ Madison Willburn

Discussion Items

Construction Project Update
Deep Lake Rd Project is Back 2025-2026

SAVE THE DATE: Illinois Fire Service Conference - September 15 - 18, 2024 in Peoria
We return to the Peoria Civic Center in partnership with IL Fire Chiefs Association. IFSC 2024
schedule presents 3 days of programming, 4 separate tracks,
(Trustees, Leadership, EMS & Pension), 20 Timely Topics and roughly 20 participating speakers!

Please contact me with any questions or concerns.

Respectfully Submitted
Jon Cokefair
Fire Chief

Request For Board Action

REFERRED TO BOARD: July 10, 2024

SUBJECT: Consideration of a Motion authorizing the First Fire Protection District of Antioch to declare Fire Department vehicle 2199, 2013 Tahoe Vin # 1GNSK2E05DR341670 as surplus and direct the Fire Chief to dispose of the asset in the best means practical for its fair market value.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

2196 2013 Tahoe, mileage 109,820 was replaced in the 2023-2024 Budget year.

FINANCIAL IMPACT: Funds from the sale will be placed into the Vehicle Replacement Fund.

DOCUMENTS ATTACHED:

None

RECOMMENDED MOTION:

Move to approve the motion authorizing the First Fire Protection District of Antioch to declare Fire Department vehicle 2196, 2013 Tahoe Vin # 1GNSK2E05DR341670 as surplus and direct the Fire Chief to dispose of the asset in the best means practical for its fair market value.

EXECUTIVE SESSION None

ADJOURN

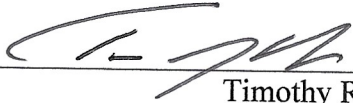
Trustee Liebert made a motion, second by Trustee Ruth to adjourn the meeting at 17:48 pm as presented.

On roll call the vote was:

YES: Dvorak, Ruth, Ebert, Liebert, Dalgaard

NO: 0

THE MOTION CARRIED



Timothy Ruth, Secretary